

**DIVISION OF BUSINESS**  
**DIVISION MEETING**  
September 1, 2009

**TIME AND PLACE OF MEETING**

The meeting was held in room 2N2 at Oklahoma City Community College on September 1, at 12:30 p.m.

**THOSE IN ATTENDANCE:**

Dr. Jim Schwark, Lisa Adkins, Gyanendra Baral, Myra Decker, Jason Ferguson, Jason Ferguson, Kayla Fessler, Jenean Jones, Michael Machiorlatti, Charles Myrick, Mathew Price, Dr. Germain Pichop, Ramachandran Vijayan, Ron Summers, Anita Williams, Tamala Zolicoffer, Marcelene James, Chris Oehrlein, and Kristi Fields.

Dr. Schwark opened the meeting addressing the following information items:

- Business enrollment is up 6%.
- We still need Outside Employment Forms for those employed off campus.
- There has been no official word on the deletion of travel.
- Faculty Development Plan due date is coming up soon.
- Curriculum Committee – We will be taking Economic Analysis
- The ACBSP Report is ready to send off as soon as we get word on a good address for it.

Chris Oehrlein visited to discuss developmental math prerequisites.

Lisa Adkins mentioned that she will be developing a survey in efforts to determine what will help our students succeed in Business classes.

Chris Oehrlein asked faculty to advise students against taking the four credit hour Calculus for Engineering in hopes of getting out of Calculus I and II.

Myra Decker expressed concern over students being able to enroll after the first class period without permission from the instructor. Dr. Schwark said that he would bring up the issue at the upcoming Student Success Round Table.

The meeting was dismissed at 1:20 p.m.